



Claypole Parish Council

Minutes of meeting held on Wednesday 3rd June 7.00pm remotely via Skype due to the coronavirus pandemic.

20/55	<p>Present Gillian Bignell (GB), John Briggs (JB), John Freeman (JF), Jaqy Harrington- Halstead (JHH), Stephen Jarman (SJ), Paddy Furey (PF), Martin Round (MR), Claire Simmonds (CS, Chair) District Councillor Paul Wood also attended together with the clerk. There was one member of the public in attendance. JB and GB both left the meeting at approx. 7.30pm due to poor internet connections.</p>	
20/56	<p>Welcome The Chairperson welcomed all to the meeting and advised that for the foreseeable future meetings would be held via a suitable social media platform due to the coronavirus. The meeting had been advertised in the usual way and members of the public had been invited to contact the clerk for logging on details.</p>	
20/57	<p>Apologies and Reasons for Absence Apologies had been received from Councillor Sweet and also from County Cllr Alexander Maughan.</p>	
20/58	<p>Declarations of Interest Cllr Simmonds declared a personal interest in all items involving the village hall as she is on the village hall committee. Cllr Freeman declared a personal interest in the proposed housing development by Larkfleet as he lives adjacent to the land which these two companies are interested in.</p>	
20/59	<p>Notes of the last Parish Council Meeting The notes of the meeting held on 6th May required one amendment to Section 20/42. This will be made and minutes circulated to all Cllrs before the meeting in July. With this amendment JF proposed the notes be accepted as a true and accurate record, seconded by JB.</p>	
20/60	<p>Clerk's and Councillors' Reports The clerk submitted her report prior to the meeting to all councillors. Main points:</p>	
20/60-1	An invoice has been received from Anglian Water for the community park- query has arisen as there is a sewerage charge on it and 44m ³ of water has been used- could be the wrong meter having been read.	Clerk
20/60-2	Chancel Tax Insurance- still waiting to hear from Insurance co.	Clerk
20/60-3	£60.00 from Football club for extra cut- still waiting for payment.	
20/60-4	Noticeboard at cemetery- all suitable types are all above £500 minimum. PF provided the clerk with an alternative link of suppliers.	Clerk
20/60-5	There have been concerns expressed about the safety of the site screens on the field. The CC is going to renovate them but some people are using these as goalposts and they have been verbally abused while doing so.	
20/60-6	Clerk is checking with the insurance co about cover should the key safe for	



20/60-7	the lights be broken into and then damage caused to the control box. Advertising in the defib box- Five Bells were agreeable to this- how do we proceed?	Clerk
20/60-8	A grant of £200 is available for another defibrillator grant available- general opinion was that one was adequate.	
20/60-9	Newsletter distribution- decided not to deliver May and June's editions. Available on-line and paper copies available in the shop. The Chairperson had submitted her report on the support network during this pandemic. Main points:	Clerk
20/60-10	There have been no calls for assistance during May other than from the existing 22 households on the register. All of these households are shielding due to medical conditions or self-isolating over 70s. Most residents have required support with shopping & prescriptions. Some wanted to have a back up support plan in place in case relatives/carers become unwell.	
20/60-11	On Fri 8 th May, using the LCC funding from LCC, all those shielding were provided with a VE Day cream tea and the catering quantities from Brakes allowed us to deliver it to some other residents aged 70+. This was really well received by everyone. There were 48 cream teas delivered and also treat items donated by Waitrose, were gifted to residents.	
20/60-12	A leaflet detailing all local suppliers who were offering a delivery service as well as the Age UK meals service and the SKDC befriending service was included.	
20/60-13	There is still approx. £200 of the funding remaining.	
20/60-14	There has been very little contact from the CVC at the Lincolnshire Resilience Forum, which tends to suggest that there is no-one in Claypole who has called them directly for assistance.	
20/61	To receive County Councillor and District Councillor Reports County Cllr Maughan- report was submitted prior to the meeting Andrew Savage is aware of footpath issues.	
20/61-1	District Cllr Wood- report was submitted prior to the meeting. SKDC have maintained essential services and managed to overcome some staffing difficulties to continue with the bin collection service.	
20/61-2	Not all services are operating to normal standards and some non-essential services have been withdrawn or reduced - full details are available on the SKDC website	
20/61-3	The majority of SKDC office staff is working from home. Weekly service updates are received from the Chief Executive.	
20/61-4	The Planning Committee meetings resumed on 12th May and the next meeting will be on 10th June when application S19/0735 Drive thru coffee Shop on A1 at Marston will be discussed. This application includes the closing off of the turning across the A1; Cllr Wood will speak at this meeting. See 20/66-4	
20/62	Claypole Community Park Cllr Freeman had submitted his report prior to the meeting to all Cllrs. Main points:	
20/62-1	MUGA- A date will be offered by the contractor towards the end of June	



20/62-2	for all of the construction work to convert the existing tennis courts into a Multi-Use Games Area.	
20/62-3	Lighting – the old floodlights have been replaced with LEDs. The control box has been installed in a locked waterproof box, and the key to the box will be placed in a code-operated “key safe” mounted adjacent to it. To use the lighting, users will need to buy a card giving one hour of lighting. The card will be supplied with instructions on use, and the code to the key safe. Arrangements for the sale of the cards are being worked out.	
20/62-4	Management – open access or for usage to be regulated by a bookings system. The offer of multiple uses may bring a requirement for greater management of the facility, not least for the erection (and removal) of tennis nets. This may in turn have cost implications which would need to be reflected in access and charges. There are options for bookings systems that can be explored and recommendations brought back to council for decision.	
20/62-5	Cricket Square and water supply – This work has been completed. The Cricket Club is attending to irrigation and other maintenance as necessary of the square.	
20/62-6	Showers – JF hopes to be able to report on a date for installation.	
20/62-7	Football- Flowserve Junior Football Club has indicated that they want to return on Saturdays as soon as pandemic regulations permit. The Grove FC adult football club have committed to moving to play at Claypole. The club plays on Sunday mornings. Details for their return are being talked through with the club; a detailed proposal will be brought back to the Parish Council in due course.	
20/62-8	Goalposts- Pugh-Lewis has quoted £2400 to supply and fit sturdy socketed posts and nets, and this work could be done when they come to install the MUGA. This leaves £1200 to be found. PF requested that a further two quotations be obtained.	JF
20/62-9	Flowserve have expressed a need for the new pitch and the “old” area for play. Grass maintenance on that area (and the cricket outfield) has been a longstanding problem with rapid grass growth that has proved difficult to manage with a fortnightly cut. The view of our grass maintenance contractor is that a weekly cut would not only avoid the existing problem of grass cuttings, but would allow him to set his cut lower and provide a better playing surface area. We should assume the increase in grass cutting would be circa £1k per annum.	
20/62-10	Overflow parking on the glebe land- this work was put on hold because of lockdown restrictions, two further quotations to be obtained.	
20/63	Village Hall The hall is still closed due to the coronavirus, all regular activities have ceased, ad hoc bookings cancelled and in house events will be reviewed periodically and in line with guidelines. The coffee shop is due to open on Thursdays through to Saturdays for limited opening hours and remaining in	
20/63-1		CS



	line with guidelines.	
20/64 20/64-1	<p>Cemetery Review of charges for cemetery and garden of remembrance- It was agreed to defer this matter until the next meeting but the clerk will make enquiries from Gills and other councils about the competitiveness of the charges.</p>	Clerk
20/65 20/65-1 20/65-2 20/65-3 20/65-4 20/65-5 20/65-6	<p>Financial Matters It was agreed to pay: a) £200.00- donation to LIVES. b) £696.61- Freddie Allen- May invoice c) £161.00- John Padley- water connection at play field All payments made by BACS a) Red Cross- request for funding b) Marie Curie Lincolnshire Support- request for funding It was noted that the council expected to receive more requests for funding during the coronavirus pandemic. CS pointed out that one fifth of the budget for grants and donations had already been committed. It was agreed to review these applications and any more received in September. In meantime clerk will explore with the 2 charities how the PC can help with promotion/ advertising A satisfactory internal audit of the accounts 2019/20 had been completed (section 3 of the AGAR), this will be submitted to the external auditor a) Section 1 Annual Governance Statement- a copy had been circulated to Councillors prior to the meeting. It was proposed by and seconded by, agreed unanimously. Minute reference 20/65-3 on the AGAR. b) Section 2 Accounting Statements – a copy had been circulated to councillors prior to the meeting. It was proposed by and seconded by, agreed unanimously. Minute reference 20/65-5 on the AGAR. Both documents will be physically signed before the commencement of the notice of public rights and publication which will take place from 15th June to 24th July. This will be posted on facebook and the web site and the noticeboard with a copy of the accounts. The completed AGAR will be submitted to PKF Littejohn. a) Receipts and Payments Account to 31st March 2021 had been circulated prior to the meeting</p>	Clerk
20/66 20/66-1 20/66-2 20/66-3	<p>Planning Matters Applications S20/0718- change of use of existing paddock to garden- Hillview, Stubton Road- no objections This application was received in between meetings and comments were required before this meeting. The application was e-mailed to councillors for their consideration. S20/0658- single storey dwelling and garage, 17 Barnby Lane- council had considered this application at the meeting in may. It had subsequently been informed of various objections to this application and these had been forwarded to SKDC for consideration. S20/0682- outline application for 2 two-storey dwellings on land at the rear</p>	



<p>20/66-4</p> <p>20/66-5</p> <p>20/66-6</p>	<p>of 33 Main Street. This application was received in between meetings and comments were required before the next meeting. The application was e-mailed to councillors for their consideration. Objections were raised regarding visibility of the access/egress of the site and parking facilities. S19/0735- drive thru coffee shop and parking etc- Marston- District Cllr Wood advised this will be going to committee on 10th June. JF agreed to speak at the meeting which is being held remotely with the PC's objections</p> <p>S20/0708- section 73 to vary condition 2 of consent S18/0961- changes to entrance door- 53 Main Street- no objections.</p> <p>Results</p> <p>S20/0605- reduce ash tree- 9A Welfen Lane- approved 2nd June.</p>	
<p>20/67</p> <p>20/67-1</p>	<p>Highway and Footpath Matters</p> <p>LCC- Andrew Savage has been made aware that livestock are being allowed to roam on a public footpath down Welfen Lane and users have been intimidated.</p>	
<p>20/68</p>	<p>Correspondence</p> <p>LIVES- a letter of thanks for the £200 donation had been received. E mail from local resident requesting 'End the Silence'</p> <p>Messages on FB mainly about bonfires and issues with the footpath/style at Welfen Lane had been replied to promptly.</p>	
<p>20/69</p>	<p>Chairperson's closing statement</p> <p>Cllr Simmonds thanked all for attending the meeting in this format which had presented a few problems regarding clarity of sound. All councillors will be informed about holding the next meeting remotely and through which media.</p> <p>The meeting closed at 8.30pm</p> <p>Signed.....</p> <p>Chairperson</p> <p>Date.....</p>	