



Minutes of the meeting held on Wednesday 1<sup>st</sup> December 2021 at 7.00pm in the village hall.

21/176	<b>Present</b> John Freeman (JF, Chair), S Jarman (SJ, Vice Chair), D Flinders (DF), P Furey (PF), Karen Jones (KJ), Alice Maggs (AM), Paula Sargeant (PS), Martin Round- until 8pm (MR), Mark Sweet (MS) and the clerk. There were two members of the public in attendance.	<b>Action</b>
21/177	<b>Welcome</b> The Chair welcomed all to the meeting. The two new councillors were introduced to the public and both councillors signed the Declaration of Acceptance of Office book.	
21/178	<b>Apologies and Reasons for Absence</b> Apologies had been received from District Cllr Paul Wood. County Councillor Alexander Maughan was absent.	
21/179	<b>Declarations of Interest</b> None were declared.	
21/180	<b>Notes of the last Parish Council meeting</b> The notes of the meeting held on 3 <sup>rd</sup> November 2021 were accepted as a true and accurate record, proposed by KJ, seconded by DF and accepted unanimously.	
21/181 21/181-1 21/181-2 21/182-3 21/182-4 21/182-5	<b>Update on Agreed Actions from the Minutes</b> Footpath at the community park- still under review. Clerk will forward information received about surfaces from LCC to DF Common Land- provision of road signage to be followed up with Cllr Maughan and seating/litter bins as appropriate. Footpath edgings adjacent to the MUGA need attention- ongoing. PF offered to seek a quotation in conjunction with the cemetery path extension. Advertising on Facebook- further discussions to be held. Trees from LCC- due to be delivered in January for planting at the leisure park- clerk will ask for volunteers in the February newsletter.	DF JF/clerk Clerk JF/PF Clerk/ KJ Clerk
21/182 21/182-1 21/182-2 21/182-3 21/182-4 21/182-5	<b>Clerk's Report</b> The clerk's written report had been circulated prior to the meeting and is attached to these minutes. The following decisions were taken: The written report was APPROVED Quotation by TeamSportPlay of £2758 plus vat to resurface under the roundabout and the multi play unit (small area) - AGREED. Signage information at the cemetery and the insertion of a QR code- AGREED- clerk will liaise with KJ. To continue to meet on the first Wednesday of each month (except August)- AGREED.	Clerk



21/182-6	To date there had been little interest shown in the two vacancies- Clerk will try to contact a local cleaning company in Fernwood. Notices will be placed in the Five Bells and the Side House for volunteers to deal with the tennis nets and help with lining the pitches. If necessary a rota will be devised for any volunteers. Coun Sweet offered to speak with the 5 aside club re erecting/removing tennis nets.	
21/182-7	The 'queensgreencanopy' scheme was considered- AGREED not to go ahead as trees from LCC are ordered and will be sufficient.	
21/183	<b>Councillors Reports</b> There were no further reports.	
21/184	<b>County Councillor/District Councillor Reports</b> There were no reports.	
21/185	<b>Community Park</b>	
21/185-1	A verbal report on Community Park by JF was given:	
21/185-2	There had been a number of problems with the temporary buildings but these were now sorted.	
21/185-3	Pugh-Lewis has levelled the drainage channels on the field. A quotation to deep spike these channels annually to be obtained.	Clerk/JF
21/185-4	Remedial work on the MUGA to the surface and the tennis net posts is to be carried out by PL. Tarmac improvements will be carried out in the new year.	Clerk
21/185-5	The cricket outfield needs rolling- David Hewitt will do this when weather permits- JF to obtain a quote.	
21/185-6	A key safe for keys to the showers and toilets has been installed.	Clerk
21/185-7	Work continues to fund a permanent building- the Football Foundation will fund up to £100,000. Current estimates for a new building are £145,000. Various funding bodies are being looked into including crowdfunding.	JF
21/185-8	Storage facilities in the showers- PF had researched-AGREED to purchase a larger unit.	Clerk/ PF
21/186	<b>Village Hall</b> A Christmas wreath making workshop had been held. The committee is due to meet next week.	
21/187	<b>Cemetery</b>	
21/187-1	Three quotations had been requested but only one received to extend the footpath - AGREED to accept this quotation- cost £2341 plus vat.	JF
21/187-2	Similarly three quotations had been requested but only one received for improvements to the old spoil area- AGREED to accept this quotation- cost £1478 plus vat.	Clerk
21/187-3	Clerk advised that there is a yew bush in this area which may be worth saving. This work to be carried out by the end of March 2022.	PF





21/188	<b>Financial Matters</b>	
21/188-1	Credit card- this had been received- Financial Regulations will be amended to include this.	JF
21/188-2	Payments outstanding: £777.83-Portable Offices- toilet/shower block- inv 91008 31/10/21 £65.98- P Furey- document bags and safe storage £6.46-P Furey- rust metal paint £31.28-P Furey- stamps and envelopes- cemetery £19.78- Octopus Energy- electricity useage 18 <sup>th</sup> Oct- 16 <sup>th</sup> Nov All the above payments will be authorised in the next few days	
21/188-3	There is one further invoice to be paid to Anthony Northcote for £1193.36 for work on the Neighbourhood Plan.	
21/188-4	Clerk will check the status of the crowdfunding sum raised in 2019 approx. £950	
21/188-5	The updated receipts and payments had been circulated prior to the meeting.	
21/188-6	A Budget Planning meeting has been arranged for Tuesday 7 <sup>th</sup> December- spending proposals to be submitted before this date to the group for consideration.	
21/189	<b>Planning Applications and Results</b>	
21/189-1	Applications- There were no applications to be considered.	
21/189-2	Results- S21/1805-Outline application for 3 detached dwellings with parking and demolition of the former post office and outbuildings,118 Main Street- approved 16th November. Concern has been expressed by residents about the removal of the post box which was raised by the council. Clerk will check S21/0769- 74 dwellings off Doddington Lane by Larkfleet Homes- withdrawn by applicant. S21/- 16 Affordable homes off Doddington Lane- Platform Housing. This application was reheard after objections to its handling at a previous committee meeting had been raised- approved 18 <sup>th</sup> November	Clerk
21/190	<b>Highway and Footpath Matters</b>	
21/190-1	Pot holes on Mill Lane to be investigated again. Some smaller ones had been repaired but others had appeared and these need to be reported again on FixMyStreet.	Clerk
21/191	<b>Correspondence</b>	
21/174-1	E mail regarding launch of public consultation on the future of 4 Lincolnshire NHS Services.	
21/174-2	E mail about the Annual OPCC Policing Precept Survey	
21/174-3	Fb message about lights going off at night-Swallow Drive area.	



Claypole Parish Council

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21/192	<p><b>Chairpersons closing statements</b></p> <p>JF thanked everybody for their attendance at the meeting and for the continued help by councillors with the playing fields and muga work. He wished all those present a good Christmas. The meeting closed at 8.30pm</p> <p>Signed.....</p> <p>Chairperson</p> <p>Date.....</p>	
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Public Forum 6.45-7.00pm

There were no questions from the public.





## Clerk's report –December 2021

1 Small play area – the area under the carousel and also under the Wicksteed play unit was due to be replaced on November 20<sup>th</sup> by TeamSportPlay. However there was an error on their quotation £2367.95 plus vat which included a discount of 25% which had been applied in error and additionally material costs have risen. I have asked Phil Tonks to review the quotation in light of their error and it is as follows:

Roundabout and smallpad to multiplay -£2757 plus vat

Roundabout and large pad to multiplay- £3097.00 plus vat. I have also asked EKM Ltd to requote. Quotation by Abacus was £10969.50 and PlaySmartUK £7500 albeit for different kinds of surfaces.

2 Operational Inspections- The leisure park has had its first operational inspection (7<sup>th</sup> July) and John (RYNAT) has carried out the second operational inspection on Wed 20<sup>th</sup> October. Report received and being checked.

3 Christmas tree- Rudies Nurseries- ordered and should now be in situ with lights.

4 Adverts on facebook- I enquired from LALC- 'Many councils that have facebook allow businesses to advertise on their page. Unless the council are paying for facebook (which I think would be unlikely), I cannot see how you could recharge and at what cost.' Further checks to be made.

5 Cemetery- lectern information boards.

JF has suggested the following:

'This cemetery is available to those of all faiths and none.

Regulations governing the cemetery and further information can be found on the Parish Council website at

Visitors are welcome. Please treat this place with respect and have regard to the interests of others.

We are sorry to advise that no dogs are allowed in the cemetery.'

The inclusion of a QR Code is being looked into which County Signs can do.

6 Meeting days- the Brownie group is not meeting as there is currently no leader. The Guides meet on Monday 7.30-9.00pm. Would Councillors like to revert to meetings on a Monday?

7 Electric charging point at village hall or the community park- I wondered whether this might be worth exploring.

8 Active Holidays for Kids- Jack has enquired whether there is a voluntary organisation who could apply for lottery funding as the PC is unable to apply until Feb 2022 and if successful this would leave little time to plan. I have asked if the school PTA is interested- Jack does all the work with the application. This would then mean the PC could apply the following year and this would give continuity to the scheme and for our village. I have chased the school up on this (23<sup>rd</sup> Nov) but to date I have not heard anything.

9 Advert for cleaner and also a park manager have been advertised on facebook, the web site and also on the noticeboard. Storage containers and materials for cleaning equipment being



looked at. Cleaning continues to be done 'in house' as does line marking and taking nets down and putting up. I have been contacted by one girl regarding the cleaners post.

10 Twenty standard trees with stakes, ties and spirals will be delivered in January 2022. There is also another scheme to commemorate the queen's birthday- [www.queensgreencanopy.org](http://www.queensgreencanopy.org). All planted trees will be recorded on an interactive map.

'The Lord-Lieutenant is hoping that you will support this project and mark this important event in the history of our country by planting trees within your respective areas. If you would like support in planting trees, the Woodland Trust may be able to help you plan planting and have a number of trees that can be supplied free of charge if the trees are to be grown on publicly.'

11 Litter Pick- a date has been arranged for 6<sup>th</sup> March with a back up of 13<sup>th</sup> March. Is the PC still willing to support?

12 A credit card has been applied for.

13 Decisions required:

- To agree a quotation for resurfacing under roundabout and multi play unit.
- To agree signage information at the cemetery.
- To agree a most suitable meeting day.
- To consider applicants for the posts advertised.
- To consider queensgreencanopy scheme.

C Clarke- December 2021