

CLAYPOLE PARISH COUNCIL



VACANCY FOR A VOLUNTEER PARK MANAGER

Claypole Parish Council is looking to appoint a VOLUNTEER PARK MANAGER.

This role will comprise of variable and flexible hours to carry out the following duties:

Responsible for administrative duties, including management of the email account and website; liaison with users; negotiating annual contracts with clubs; promoting use; selling advertising; managing payments; reporting to the Council.

Willingness to carry out additional tasks (locking/unlocking facilities; erection of tennis nets, etc; line marking) to be discussed with the applicant.

This role will attract a payment of an annual gratuity.
The hours and duties would be subject to a later review.

If you are interested or would like further details please contact the clerk in the first instance.

C Clarke

Cathy.clarke@claypolepc.org.uk

6th November 2021

CLAYPOLE PARISH COUNCIL



VACANCY FOR A CLEANER

Claypole Parish Council is looking to appoint a cleaner for the temporary changing rooms, toilets and showers after matches at the sports field.

This role will comprise of variable hours, mainly at weekends and not usually more than three hours a week.

Willingness to carry out additional tasks (locking/unlocking facilities; erection of tennis nets, line marking etc to be negotiated.

It is anticipated this flexible contract will be based on a £12 per hour rate

The hours and duties would be subject to a later review.

If you are interested or would like further details please contact the clerk in the first instance.

C Clarke

Cathy.clarke@claypolepc.org.uk

6th November 2021