



Minutes of the Annual meeting held on Wednesday 6th May 2021 at 7.00pm
remotely via TEAMS due to the coronavirus pandemic.

21/67	Present J Briggs (JB), Darryl Flinders (DF), J Freeman (JF), P Furey (PF), S Jarman (SJ), Alice Maggs (AM), Martin Round (MR), Mark Sweet (MS) and the clerk. There were two members of the public in attendance.	Action
21/68	Election of Chairperson and Vice-Chairperson It was AGREED to defer elections to these posts until the June meeting.	
21/69	Declaration of Acceptance of office and signing This will take place in June.	
21/70	Declarations of Interest Cllr Freeman declared a personal interest in the proposed housing development by Lindum (Platform Housing) as he lives adjacent to the land which this company is interested in.	
21/71	Apologies and Reasons for absence Apologies and reasons for absence had been received and accepted prior to the meeting from Cllr Simmonds and County Cllr Alexander Maughan.	
21/72	Notes of the last Parish Council meeting The notes of the meeting held on 7 th April 2021 required one amendment at 21/61-2. This will be made and on this basis were accepted as a true and accurate record, proposed by JB, seconded by AM and accepted unanimously. These will be signed by the Chair at a later date in line with pandemic restrictions.	Clerk
21/73	Appointment of Councillors with special interests Finance, cemetery, sports/ recreation and community park, highways and footpaths, planning and village hall will be determined at the June meeting.	
21/74	Forward planning suggestions and future agenda items The annual parish meeting will need to be arranged.	
21/75 21/75-1 21/75-2 21/75-3	Clerk's and Councillors' Reports The clerk's written report had been circulated prior to the meeting was approved and is attached to these minutes. The following decision was made: The childrens small play area will not have an operational inspection. The clerk will obtain a valuation of the glebe land before a chancel tax liability quotation is obtained. There were no further written reports.	
21/76 21/76-1 21/76-2	Community Park The on line booking system is now in operation. The MUGA is due to be resurfaced and lined next week.	



21/76-3	JF is to meet with FA about funding for a pavilion	
21/76-4	Hire of temporary facilities- To obtain further quotations for the supply of temporary facilities; and to meet with the football club to develop a closer partnership with the parish council.	
21/76-5	JB advised that undergrowth between the container and muga needs removing and slabs laying down and also the footpath at the rear of the muga near the footpath also needs remedial work carried out. JF will obtain quotations for this.	JF
21/76-6	JB also mentioned that phosphates were being used in the community parks for weed killing. The use of spraying to control weed growth around play equipment, on footpaths, at the bottom of fences and on the glebe land beside the footpath is written into the three year grounds maintenance contract. JB is to report back on alternatives and the cost implications to the June meeting.	JB
21/77	Village Hall The hall is opening to bookings within government guidelines. Work on the ceilings has begun.	
21/78	Cemetery	
21/78-1	Remedial work has commenced on the boundary wall by the church.	
21/78-2	It was AGREED not to increase charges for the cemetery and garden of remembrance and all other Terms and Conditions will remain unchanged.	
21/78-3	Stephen Welch has drafted some plans for the old spoil area which will be considered later.	
21/79	Financial Matters	
21/79-1	a) The following were approved for payment: £660.00- Freddie Allen- March invoice, grounds maintenance £1327.50- Freddie Allen- April invoice, grounds maintenance £487.36- C Clarke- salary and expenses April- June 2021 £340.00- EKM Ltd- maintenance leisure park £80.00- Claypole school- hire of facilities by football teams. This amount is recouped from the teams.	
21/79-2	b) Annual Return 31 st March 2021- Jackie Walton was appointed as internal auditor. Section 1-Annual Governance Statement and Section 2- Statement of Accounts to be approved at the next meeting.	
21/80	Review of Policies The following councillors undertook to carry out the following reviews: Equal Opportunities- Standing orders- Social Media and communications- GDPR-	AM MS DF Clerk



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21/81	Planning Applications	
21/81-1	S21/0720- outline application for 3 dwellings land to rear of 35 Main Street- there were no objections.	
	Results	
21/81-2	S21/0421- hip roof and change of doors/windows- 138 Main Street- approved conditionally 29 th April. S20/0682 2 two storey dwellings on land rear of 33 Main Street- refused 9 th April.	
21/82	Highway and Footpath Matters	
21/82-1	Pot holes at junction of Osterfen Lane with Main Street- clerk will report these.	
21/82-2	Flooding- MR advised that kerbs adjacent to his property on Main Street had been raised to alleviate flooding. JF had received a summary of the report on the Tinsley Close flooding.	
21/82-3	Doddington Lane- loose stones had been swept after the recent resurfacing.	
21/83	Correspondence	
21/83-1	FB message about children from Claypole school admitted to The Suthers School (Fernwood) not being provided with transport has now been resolved and a bus will be provided.	
21/83-2	A request had been received from a resident about using the field for personal archery practice- it was agreed that this would not be a suitable activity on the field and the clerk will advise him of this.	
21/84	Chairperson's closing statements All were thanked for attending the meeting. The meeting in June will be in the village hall and will be in person. Arrangements will be made by the clerk and advice from LALC about holding safe meetings will be sought. The meeting closed at 8.15pm Signed..... Date..... Chairperson	

Clerk's report –May 2021

1 Play areas – I have a query on Ed Morton's invoice so it has not been presented for payment yet. I have asked him to attend the small children's play area and attend to the areas which JF had highlighted. This work has not been done yet although I have chased him up on this.

Ongoing maintenance and inspections:

Two operational inspections each year at £125 per visit complete with report and minor works carried out have been booked for the leisure park. I have not included the children's small play area but will if you think this is required.

2 Zip wire at the community park- the family of the child who fell from the zip wire (January 9th) is making a claim against the council. I have just been made aware of this and contacted the insurance company immediately. I had advised them of the incident shortly after it had happened.

3 Anglian Water- the correct meter for the park has been identified and the meter adjacent to this one will be disconnected. I am still waiting to receive an updated and correct invoice.

4 Chancel Repair Liability Insurance- Aviva- Legal Indemnities on line (LION) one off payment of £29.94 (I estimated the value of the glebe land at £10000 just to get an idea) This covers the PC for 25 years for any chancel repair claims.

5 Lincoln Diocese- I have still not heard anything from Savilles about the Lincoln Diocese being prepared to sell the glebe land nor I have I heard anything from the neighbour who would like to buy a part of it.

6 Active Holidays for Kids- Liaison with school by Jack and advertising the scheme has commenced via the newsletter.

7 Signs at the Leisure Park- SKDC will supply 2 signs 'Dogs Must Be Kept on Leads'- I am not aware that these are in position-I will chase up.

8 Planning applications

S20/1955- replacement dwelling at 120 Main Street – decision pending.

S20/0658- 17 Barnby Lane- permission refused, appeal has been launched.

Decisions Required

- Determine if an operational inspection is required on the children's' small play area.

C Clarke- May