

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Claypole Parish Council**

County area (local councils and parish meetings only): **Lincolnshire**

Financial year ending 31 March 2021 2021

Prepared by (Name and Role): **Catherine Clarke Clerk/ RFO**

10/05/2021

	£	£
Balance per bank statements as at 31/3/21		
Community Account	33,638.00	
Business Premium Account	35,013.00	
	_____	68,651.00
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/2021 <i>(normally only current account)</i>		
	_____	0.00
Add: any un-banked cash as at 31/3/2021		
	_____	-
Net balances as at 31/3/2021		<u>68,651.00</u>