



Minutes of the meeting held on Wednesday 5<sup>th</sup> October 2022 at 7.00pm in the village hall.

22/161-7	but for the main path only through the park. RESOLVED to renew the Parish Online subscription at a cost of £72 ex. Vat.	
22/162	<b>County Councillor/District Councillor Reports</b> Nothing to report.	
22/163	<b>Village Hall</b> Decorations are now complete. The hall's centenary is next year and a programme of events is being devised with village organisations.	
22/164	<b>Cemetery</b> Nothing to report.	
22/165 22/165-1 22/165-2 22/165-3	<b>Financial Matters</b> a) Updated Receipts and Payments to September 2022 had been circulated prior to the meeting. b) RESOLVED to set a date for the budget meeting of 23 <sup>rd</sup> November or 14 <sup>th</sup> December. Forms on which councillors can propose expenditure items to be sent out. c) Annual Governance & Accountability Return for year ended 31 March 2022 – audit had been completed. There was one error on Section 2 Box 10 which should have read £5799 and not £5624.	Clerk
22/166 22/166-1 22/166-2	<b>Planning Matters and Results</b> S22/1836- Ashlea, Doddington Lane- Section 73 application to remove Condition 2 (agricultural occupancy restriction) on planning permission SK21/799/80/1403- there were no objections to this proposal. S22/1840- hedgerow removal notice- 5 meters to be removed on Broadfen Lane to accommodate a new rising sewage main- there were no objections to this proposal. <b>Results</b> None to report.	
22/167 22/167-1	<b>Highway and Footpath Matters</b> A number of hedges are encroaching on the pavements reducing access and visibility. The clerk will write to the relevant households. These to be followed up	Clerk
22/168 22/168-1 22/168-2 22/168-3	<b>Correspondence</b> Request for information under the FOI/Environmental Information Act and a Subject Access Request had been received from Sills & Betteridge- a response to the third letter has been sent. Position of clerk and RFO- 2 letters of interest had been received. It was agreed to advertise the vacancy with a closing date of 31 <sup>st</sup> October. LALC AGM is on 12 <sup>th</sup> October 2022	Clerk PF



	<b>Present</b> Stephen Jarman (SJ, Chair), Alice Maggs (AM, Vice Chair), P Furey (PF) and Paula Sargeant (PS). There were 2 members of the public in attendance.	<b>Action</b>
22/154		
22/155	<b>Welcome</b> The Chair welcomed all to the meeting.	
22/156	<b>Apologies and Reasons for Absence</b> Apologies had been received and accepted from Cllr Round. Cllr Sweet had sent apologies which were not accepted. District Cllr Paul Wood also sent his apologies.	
22/157	<b>Declarations of Interest</b> There were no declarations of interest made.	
22/158	<b>Notes of the last Parish Council meetings.</b> The notes of the meeting held on 6/07/2022 were signed as a true and accurate record and also the notes from 5/09/2022 were signed as a true and accurate record.	Clerk
22/159 22/159-1  22/159-2 22/159-3	<b>Update on Agreed Actions from the Minutes</b> Common Land- materials have been ordered for the seats and table to be repaired by a resident when time allows. Wickes Community Fund- will be investigated further. Electric Charging Point- nothing further to report. Claypole CC- an update on community park proposals has been requested.	Clerk  Clerk
22/160 22/160-1  22/160-2	<b>Clerk's Report</b> The clerk's written report had been circulated prior to the meeting and is attached to these minutes. The written report was APPROVED. There were no decisions to be made.	
22/161 22/161-1  22/161-2  22/161-3  22/161-4  22/161-5 22/161-6	<b>Councillors Reports</b> The community park report had been circulated prior to the meeting and is attached to these minutes. The written report was APPROVED. The following decisions were made. RESOLVED to update the requirements & terms and conditions on the Grounds maintenance and Garden contracts RESOLVED that the Muga lighting system will now be a push-button timer rather than the card system. RESOLVED to meet with representative from Pugh- Lewis to discuss remedial work to the Muga. RESOLVED to obtain a further quotation for the Community Park footpaths	

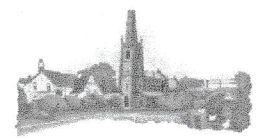
Claypole Parish Council

Minutes of the meeting held on Wednesday 5<sup>th</sup> October 2022 at 7.00pm in the village hall.



22/168-3	LALC AGM is on 12 <sup>th</sup> October 2022	PF
22/169	<p><b>Chairpersons closing statements</b></p> <p>SJ thanked everybody for their attendance at the meeting. The meeting closed at 9.00pm</p> <p>Signed..... <i>[Signature]</i></p> <p>Chairperson</p> <p>Date..... <i>7/10/2022</i></p>	





## **Clerk's report – October 2022**

1 Cemetery- the information lectern has been collected and is ready to be placed in the cemetery.

2 Street naming of development off Doddington Lane- I have suggested the name 'Milner'- and also St Peter's.

3 Meeting with the school- Mr Wells advised he would contact LCC to determine whose land the garage was on and whether the proposal to add a shower block onto the changing rooms and knock the garage down is a viable option. I have chased Mr Wells up on this matter.

4 Vacancies on the Council- the three vacancies have been advertised together with the clerk's vacancy on the website, facebook and noticeboard. The vacancy for a clerk together with a job description and person specification has also been advertised with LALC.

5 Use of football pitches next season. There have been concerns about the state of the pitch after the match on 25<sup>th</sup> September. I have asked for the referee's report to determine the problem. I am also concerned that the school may not be available sometimes to provide showers and toilets.

6 Operational Inspection of the community park and childrens small play area. Report needs to be looked at and any work if identified to be addressed.

7 Jubilee- there is a total of £155.76 in this fund and some burgers/bread left. There is also a credit from Bounceabout for bouncy castles.

No decisions required:

C Clarke- October 2022

## Community Park Report October 2022

1 The Grounds Maintenance contracts are due for renewal in 2023 and run from March to October. Specifications for the mowing and maintenance of grassed areas and for the maintenance of cultivated area are attached.

British Sugar will provide 2 tonnes of 'Landscape20' to put over drainage channels which appear to have sunk. This will need collecting and there is a 30minute 'on site' induction before anybody can enter the site.

2 The Muga lights have not been working, the cards do not fit easily into the slot. A replacement unit has been requested although the contractor has suggested a simpler system by having a switch in the box. This would mean that users would have to switch the lights on and off.

3. Remedial work to the muga has so far included weed killing round the perimeter. They have proposed the following:

- Make good the 4 areas where the original net post sockets were. This will involve sealing the 2 outer areas and breaking out, re tarmacking and painting the 2 inner areas which currently protrude above ground level.
- Make good the entire perimeter of the court by sealing the jointed areas and over painting a) to avoid ingress of the elements and affecting the structural integrity and b) so it looks more aesthetically pleasing.
- Although there are minor pot holes in some areas of both courts which are outside of our responsibility and control we will with surplus materials make these good flush and touch up with paint as a good will gesture.

In our original order for the work there was no allowance/specific requirement to remove the old-line markings, only to apply 2 coats of acrylic court paint – one shade for the courts and one shade around the courts. I can if you wish once we have completed remedial works provide prices for removal of historic line markings and repainting of the whole area and remarking?

4 The path at the community park- consideration needs to be given to its improvement.

5 Parish Online subscription.

6 A zoom meeting is planned with Lincolnshire FA and the outcome of this meeting will be reported at this council meeting together with updates on community park facilities and the application to the Football Foundation (FA).

### Decisions Required:

1. To discuss the Grounds Maintenance contract, update the requirements & terms and conditions.
2. To discuss the Muga lighting system and the card system. A suggestion has been put forward by the contractor to install a push button timer that the users operate themselves.
3. To discuss proposals by Pugh- Lewis about remedial work to the Muga.
4. Discussions about further quotes for the Community Park footpaths.