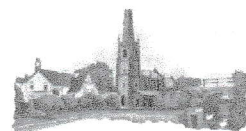




Minutes of the meeting held on Wednesday 7th September 2022 at 7.00pm in the village hall.

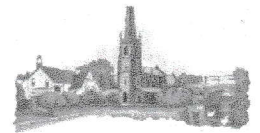
22/131	<p>Present Stephen Jarman (SJ, Chair), P Furey (PF), Alice Maggs (AM), Paula Sargeant (PS), Martin Round (MR), Mark Sweet (MS) and the clerk. District Councillor Paul Wood attended and also County Councillor Alexander Maughan until 7.15pm. There were 35 members of the public in attendance while the planning application was discussed. After this eleven members of the public remained for the meeting.</p>	Action
22/132	<p>Welcome The Chair welcomed all to the meeting.</p>	
22/133	<p>Apologies and Reasons for Absence No apologies had been received.</p>	
22/134	<p>Declarations of Interest There were no declarations of interest made.</p>	
22/135	<p>Notes of the last Parish Council meeting and extraordinary meeting. The notes of the meeting held on 6th July required two amendments. These will be made, circulated to councillors and signed at the meeting on October 5th.</p>	Clerk
22/136	<p>Planning Applications and Results S22/1559- full planning application for the residential development of 46 first homes and 20 market homes alongside associated site infrastructure, open space and landscaping- land off Doddington Lane- A petition had been circulated through the village opposing this application and approx. 400 signatures had been received to date. Cllr Maughan advised that LCC will be a statutory consultee and both capacity and safety are the main criteria for consideration. After discussion a vote was taken- 5 votes were opposed to the application, zero votes for the application, there was 1 abstention.- RESOLVED to oppose the application. A response will be sent to SKDC and this will be on similar lines to the objections sent to S19/0951 in June 2019. Anthony Northcote will draw up the response. Results None Twenty four members of the public then left the meeting.</p>	
22/137	<p>Update on Agreed Actions from the Minutes</p>	
22/137-1	<p>Footpath at the community park- still under review. There is a wasps nest which has been marked with notices. SKDC will not take action.</p>	Clerk
22/137-2	<p>Common Land- materials have been ordered for the seats and table to be repaired by a resident when time allows.</p>	Clerk
22/137-3	<p>Electric Charging Point- nothing further to report.</p>	

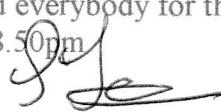


22/138	Clerk's Report	
22/138-1	The clerk's written report had been circulated prior to the meeting and is attached to these minutes.	
22/138-2	The written report was APPROVED.	
22/138-3	The following decisions were made: 1 RESOLVED -costs for hire of pitch and facilities to Spring FC- £450 for the season together with £20 for the changing/toilets (school) and £22 cleaning of showers per match.	
22/138-4	2 RESOLVED- school's use of Muga in school hours agreed.	
22/138-5	3 RESOLVED to opt-in to regime managed by Smaller Authorities Audit Appointments (SAAA).	
22/139	Councillors Reports	
22/139-1	The community park report had been circulated prior to the meeting and is attached to these minutes.	
22/139-2	The written report was APPROVED.	
22/139-3	The following decisions were made. 1 RESOLVED to defer cancelling the contract for the toilet block from Portable Offices but to keep under review.	
22/139-3	2 RESOLVED to defer the relocation of the shower block to near the garage at a cost of £650 (approx) and associated costs but to keep under review.	
22/139-4	3 RESOLVED to consider improvements and obtain costings to the footpath at the community park.	
22/139-5	Further comments: Wickes Community Fund- will be investigated to fund improvements to the paths.	
22/140	County Councillor/District Councillor Reports	
22/140-1	County Councillor Maughan LCC is supporting smaller suppliers during this cost of living increase and this will impact on LCC budgets. Left the meeting at 7.15pm District Councillor Wood SKDC is to issue advice on its website about help available during this cost of living increase.	
22/141	Code of Conduct Amendment (minor) required to page 2- proposed PF, seconded MS, agreed unanimously.	
22/142	Street Naming The PC has been asked to suggest names for the 16 homes off Doddington Lane which has been approved. The name of Milner was suggest as Mrs Eileen Milner is the oldest resident in the village and will be celebrating 100 years old in September. Mrs Milner was at the meeting and agreed that her name should be put forward.	



22/143	Claypole Cricket Club A report was received from Claypole CC about its current position and future activity. This will be considered by the PC at a future meeting.	
22/144 22/144-1	Community Park See 22/139. A rethink of provision of facilities is underway due to an estimated 67% of the annual precept being spent on the community park facilities. Also see Community Report attached to these minutes.	
22/145	Village Hall Decorations are now complete. Nothing currently to report.	
22/146 22/146-1 22/146-2	Cemetery A request had been received for the installation of a bench at the cemetery. Clerk will obtain the specification of the bench from the family and the location will then be considered. Seating/reflection area- local designers to be contacted.	Clerk
22/147	Provision of white gates at the entrances to the village These appear to be a feature of Lincolnshire villages. Costings to be investigated.	MR
22/148	Provision of a maypole at the village hall grounds Costings and a location to be looked at. It was noted that the school has a maypole and is used at their Spring Fayre at the community park generally in May/June.	MR
22/149	Approval of email policy This had been circulated to councillors prior to the meeting- proposed by PF, seconded by MR, approved unanimously.	
22/150 22/150-1 22/150-2 22/150-3 22/150-4 22/150-5	Financial Matters a) Updated Receipts and Payments to August 2022 had been circulated prior to the meeting. b) RESOLVED to purchase of 'Good Councillors Guide' 9 copies at £6 each. c) RESOLVED to purchase two replacement batteries for speed sign, cost £84.00 each & £7.50 delivery charge. d) RESOLVED to approve councillor expenses £27.49 (printer cartridges-cemetery work) and £13.05 (travel to course- 29 miles @45p per mile) e) RESOLVED to approve clerks salary & expenses July-Sept £530.91	Clerk PF
22/151 22/151-1	Highway and Footpath Matters New signs for Gretton Close and Hough Lane have been requested.	



		Clerk
22/152	Correspondence	
22/152-1	Request for information under the FOI/Environmental Information Act and a Subject Access Request had been received from Sills & Betteridge- three letters had been received on 5 th August- two had been replied to on 19 th August and the third letter requires a response before 30 th September.	Clerk
22/152-2	Clerk's letter of retirement had been submitted on 31 st August and intends to retire on 31 st December.	Clerk
22/153	<p>Chairpersons closing statements</p> <p>SJ thanked everybody for their attendance at the meeting. The meeting closed at 8.50pm</p> <p></p> <p>Signed.....</p> <p>Chairperson</p> <p>Date..... 5th October 2022</p>	

Public Forum 6.45-7.00pm

Members of the public-

1 A resident advised that youths (mostly from outlying villages but some from Claypole) had been gathering at the bridge during the warm weather. They had been jumping into the river but were also abusive to people living nearby and to passing motorists. Litter had been left and foul and abusive language used. The police had been called many times, sometimes turning up- generally when the youths had left or not turning up at all. The resident advised that before long a serious accident will occur because of their irresponsible behaviour. Cllr Maughan advised that this was a police issue as it involved anti-social behaviour. Anti-vandal paint being painted on the bridge had been suggested but this was not an option LCC could consider.

A resident enquired whether more opportunities and activities could be made available in the village to engage these young people.

2 An arbour purchased to commemorate the Queens platinum jubilee has not yet been put in place as there is further planting to make this a much more substantial and appealing area.

3 A large number of residents attended regarding the planning application S22/1559 for 46 first homes and 20 market homes on land off Doddington Lane which was on the agenda. A resident from the neighbourhood Plan Steering Committee advised that the Neighbourhood Plan has been submitted to SKDC in which 13 sites for development were identified, this



Claypole Parish Council

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location was not included in the plan and is not in SKDC's Local Plan. A petition by residents had been raised with currently 400 signatures on it.



Clerk's report – September 2022

1 Cemetery- the information lectern has been collected and is ready to be placed in the cemetery.

2 Active Holidays for Kids- 78 children have enrolled and I understand it was very successful.

3 Meeting with the school- Mr Wells advised he would contact LCC to determine whose land the garage was on and whether the proposal to add a shower block onto the changing rooms and knock the garage down is a viable option. Due to the school holidays nothing further to report.

4 Vacancies on the Council- the three vacancies have been advertised.

5 Request for bench at community park-I have asked Sam Wallis for the specification before approval is given but to date have not heard back.

6 Use of football pitches next season. I have met with Kearsley Wear (Duck FC) regarding use of the pitches next season and they were generally unhappy with the charges and have decided not to play at Claypole. For information they were charged £450 (9 or 10 matches) last season but had to play 4 games away due to the pitch being waterlogged in the far right hand corner. They were also charged £90 which was to use the school facilities – 9 matches x £10 but they only used the school once as a cleaner wasn't available. They have been using the container to get changed in.

I have been in touch with Kieren Wells (Spring FC) and they want to play at Claypole- first game Sunday 3rd September. The pitch has been marked out. The school has said the facilities will be available for a charge of £20 per match. I have passed this information on to Kieran together with the cost for cleaning the showers should they use them.

7 Use of Muga by the school

Hours requested are:

Monday 1300-15.15

Tuesday 14.10- 14.20

Wednesday 14.10-14.20

Thursday 1300-15.15

Friday 1300-14.20

A total of 6 hours 10minutes.

There are a number of snagging issues on the muga with weeds growing through. I have contacted Pugh- Lewis as they are aware of these issues which are to be sorted.

8 Operational Inspection of the community park and childrens small play area. Report needs to be looked at and any work if identified to be addressed.

9 Under the Local Audit (Smaller Authorities) Regulations 2015, SAAA is responsible for appointing external auditors to all applicable opted-in smaller authorities, for setting the terms of appointment for limited assurance reviews and for managing the contracts with the



appointed audit firms. Smaller authorities are those whose gross annual income or expenditure is **less than £6.5 million**.

The next 5-year appointing period runs from 2022-23 until 2026-27 and SAAA has undertaken a procurement exercise to appoint auditors to each County area from 1 April 2022. Now that the submission deadline for the 2021-22 Annual Governance and Accountability Returns has passed, this is to advise you of the option to opt-out of the next round of 5-year audit appointments.

All authorities require an appointed external auditor even if the authority meets the criteria to qualify for exemption, as a Certificate of Exemption is required to be submitted to the external auditor and the auditor must be in place in case of objections from local electors

During the previous 5-year period **all** smaller authorities were 'opted-in' to the central procurement regime managed by SAAA - no authority decided to 'opt-out' and follow the various complex procedures required under statute to appoint their own external auditor. **If you wish to continue as part of the SAAA sector led auditor appointment regime then no action is required, you will remain part of central scheme.**

However, all authorities must be given the option to opt-out of the central procurement and appointment scheme and appoint their own external auditor for the next 5-year period, although the process is onerous for smaller authorities.

This communication is to advise that whilst all smaller authorities are opted into the central procurement of external auditors by default, any authorities who do not wish to be part of the SAAA arrangements must formally notify SAAA that they wish to opt out within **8 weeks** of this communication but no later than **28 October 2022**; this decision must be communicated to SAAA via e mail to admin@saaa.co.uk.

If notification of your decision to opt out is not received within this 8-week period, then your authority will be regarded as opted-in for the next five-year period beginning on 1 April 2022 and ending on 31 March 2027.

Opting-out

Opting out is a significant decision which requires careful consideration; to assist authorities considering opting out further guidance has been developed to clarify what opting out means in practice. This detailed information can be found at www.saaa.co.uk

Decisions required:

- 1 Confirmation of costs for hire of pitch and facilities to Spring FC.
- 2 Confirmation of agreement to school's use of Muga.
- 3 Confirmation to opt-in to regime managed by SAAA.

C Clarke- September 2022

Community Park Report September 2022

1 Pitch inspections should now have taken place by Lincolnshire F A. They will help with filling in the application form to the FF (Football Foundation). This application is still 'live' and there is no commitment by the PC in submitting this application. There may also be the possibility of grants to improve the surface of the pitch or at least keep it up to the required standard. We have also met with Steve Rowley from Long Bennington about the pitches and he has provided advice about ongoing maintenance.

British Sugar will provide 2 tonnes of 'Landscape20' to put over drainage channels which appear to have sunk. This will need collecting and there is a 30minute 'on site' induction before anybody can enter the site.

2 Cllr Round has spoken with Portable Offices. Four weeks notice is required to cancel the contract. The school toilets and changing rooms are available to clubs at a cost of £20. If the toilet block was removed there would be a collection fee by Portable Offices of £1000. To relocate the shower block to near the garage the cost by Portable Offices would be £650 and there may be additional connection charges.

3 A zoom meeting is planned with Lincolnshire FA and the outcome of this meeting will be reported at the meeting.

4 The path at the community park- consideration needs to be given to its improvement.

5 Duck FC has indicated that they no longer wish to play at Claypole. They were concerned about the costs involved – pitch hire was the same as last year £450 but they were unhappy that last year a number of matches had to be played away due to the pitch being flooded. Also a friendly was planned for Sunday 28th Aug but the pitch due to the dry weather was unavailable to use mainly on safety grounds. Spring FC are playing at Claypole.

Decisions Required:

1 To cancel the contract for the toilet block.

2 To relocate the shower block to near the garage at a cost of £650 (approx) and associated costs.

3 To consider improvements to the footpath at the community park