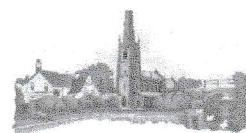




22/55	Present John Freeman (JF, Chair), P Furey (PF), Alice Maggs (AM), Paula Sargeant (PS), Martin Round (MR), and the clerk. County Cllr Maughan and District Cllr Wood attended. There were no members of the public in attendance.	Action
22/56	Welcome The Chair welcomed all to the meeting. JF advised that Cllr Flinders has had to step down from the council due to work commitments. This was accepted with regret and a letter of thanks for his contributions has been sent. This vacancy will be advertised in the usual manner and SKDC will be advised.	
22/57	Apologies and Reasons for Absence Apologies had been received and accepted from Cllr Jarman. Cllr Sweet was absent.	
22/58	Declarations of Interest There were no declarations of interest.	
22/59	Notes of the last Parish Council meeting The notes of the meeting held on 2 nd March 2022 were accepted as a true and accurate record, proposed by MR, seconded by PF and accepted unanimously.	
22/60 22/60-1 22/60-2 22/60-3 22/60-4	Update on Agreed Actions from the Minutes Footpath at the community park- still under review. Common Land- seating/litter bins still to be considered and meeting with a resident who expressed an interest in tidying the area to be arranged. Electric Charging Point- clerk to meet a representative from a company, village hall committee will also be involved. Correspondence with the school and LCC about the use of the muga and car park- a further letter seen by all councillors has been sent to the school requesting a meeting to discuss arrangements regarding the muga. Clerk will contact Michael Rickard from LCC regarding the car park.	JF/clerk Clerk JF/Clerk
22/61 22/61-1 22/61-2 22/61-3 22/61-4	Clerk's Report The clerk's written report had been circulated prior to the meeting and is attached to these minutes. The written report was APPROVED. There were no decisions to be made but the following actions were noted: Operational Inspection report at the park due Jan/Feb to be chased up. The number and type of inspections at the leisure park to be checked with Teamsportplay as there appears to be a level of duplication and any legal requirements clarified for a decision to be made at the May meeting regarding future inspections..	Clerk



22/61-5	Vacancy on the Council- the council can now co-opt. Notices advertising the vacancy will be published.	Clerk
22/62	Councillors Reports	
22/62-1	Pot hole repairs on Mill Lane have not been up to standard- these will be reported again.	PF
22/62-2	Defibrillator- this had been deployed in March but not used.	
22/63	County Councillor/District Councillor Reports	
	County Cllr Maughan.	
22/63-1	The council is supporting refugees from Ukraine and Lincolnshire Fire & Rescue is sending support out to the region.	
22/63-2	The Government will not support a request for £12million. The council tax will increase by 2% to cover this shortfall over the next 3 years.	
22/63-3	Pot hole repairs have been behind schedule but a catch-up programme is now on.	
22/63-4	Rectory/School Lanes and Main Street parking scheme- 3 additional visits to be made before a decision is made to re consult. District Cllr Wood	
22/63-5	SKDC- senior management review is taking place- resulting in one chief executive and four directors. Other reviews are taking place, in planning enforcement and arts and leisure.	
22/64	Community Park	
22/64-1	The community report had been circulated prior to the meeting and is attached to these minutes.	
22/64-2	The written report was APPROVED.	
22/64-3	The following recommendations were AGREED: To approve the application of fertiliser to the new football pitch only at a cost of £400 (+vat) To approve deep spiking of the new football pitch at the cost of £300 (+vat) To agree lettings fees for cricket in the 2022 season at £200 and £100 respectively to the Claypole and Beckingham cricket clubs To agree the purchase and installation of a storage box for tennis posts up to the cost of £250 including lock and signage. To confirm a discretionary rate of £7.50 an hour for MUGA use by Claypole-based organisations providing a service solely to children. To agree to the promotion of the MUGA as described in the report.	
22/64-4	Additional points: Clerk will contact the school to determine whether they are holding a summer event and to advise of the cricket club fixtures.	
22/64-5	The macerator pump in the inspection chamber had not been connected causing a leak- this will be sorted.	



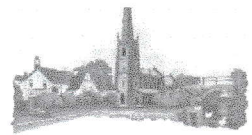
22/65 22/65-1	Annual Parish Meeting It was agreed to hold this on Sunday 8 th May 2-4pm in the village hall. Various groups will be invited to attend including the Neighbourhood Plan committee. Tea/coffee will be served.	
22/66 22/66-1	Village Hall Clerk had been advised that the hall will be closed for a refurbishment from May 16 th to the second week in June at the earliest. This means that the planned platinum jubilee celebrations have been cancelled. The PC has made a funding application to the National Lottery Community Fund to cover costs of these planned events. If successful the money will be returned. Cllr Sargeant was thanked for making the application.	CC
22/67	Cemetery PF had attended an on line course on cemetery management and it was AGREED that PF become a Corporate Member of Institute of Cemetery and Crematorium Management (ICCM).	PF
22/68 22/68-1 22/68-2 22/68-3	Financial Matters It was AGREED to : Pay £135.00- subscription to LALC- annual training scheme. Pay £362.60-annual membership to LALC- £289.99 Pay £95.00 for PF to become a member of ICCM for one year. To purchase a new line marking machine and paint- £359 plus paint. Claypole CC to contribute £100. Annual Return and Accounting Statements 31 st March 2022- Jacquie Walton to be appointed as the internal auditor.	Clerk
22/69 22/69-1 22/69-2	Planning Applications and Results Applications- S22/0417- submission of bat survey to discharge condition 5 – 118 Main Street. S22/0535- change of use of land from equestrian to domestic use (C3) and relocate ménage to former agricultural land, Ashgrove, Hough Lane. Planning Results S22/0158- railings on existing boundary wall and gate to site frontage- 131 Main Street- approved 15 th March. S22/0321- garage conversion to habitable room, removal of garage door, new window- 9 Swallow Drive- approved 1 st April. S22/0258- single storey dwelling (re submission of S20/0658) - 17 Barnby Lane- permission refused 4 th April.	
22/70	Highway and Footpath Matters	



<p>22/70-1 22/70-2</p>	<p>Various pot holes and street lights not working have been reported. Signs on Osterfen Lane just before the level crossing are in a poor state of repair and will be reported.</p>	
<p>22/71 22/71-1 22/71-2 22/71-3</p>	<p>Correspondence More trees are available from LCC next winter- it was decided that there were no more suitable sites. Youth Club-an email had been received enquiring whether anybody had ever run a club in the village and whether the council would support one. A resident had enquired whether a bench could be placed on the grassed area at Moore Close in memory of her late husband at her expense. LCC had advised that the Council would have to maintain this piece of furniture. It was agreed that this was not something the council would wish to take on.</p>	
<p>22/72</p>	<p>School Use of facilities The chair ruled that this session could be heard in open session. All correspondence had been made available to councillors and concern was expressed that the school is not engaging in a dialogue. The Council noted with concern that its request for some financial contribution from the school towards its significant use of the MUGA in particular was being misrepresented, and that no progress had yet been made on formalising an agreement on maintaining the car park. It was noted again that until these matters were resolved future Parish Council finances and council tax payers were at risk. Correspondence dates back to October 2021. A further request has been made to the head teacher for a face to face meeting after the Easter holidays.</p>	
<p>22/73</p>	<p>Chairpersons closing statements JF thanked everybody for their attendance at the meeting. The meeting closed at 9.00pm Signed..... Chairperson Date.....</p>	

Public Forum 6.45-7.00pm

There were no questions from members of the public.



Clerk's report – April 2022

1 Inspections- We need to have the annual inspection - that is the only one that we REALLY need as far as rules say. The regulations say we need an annual Inspection and then a suitable programme for ongoing inspection which we are doing.

According to Phil Tonks (teamsportplay)if you are having Operationals you don't need a supplementary maintenance inspection - see what comes up on the Operationals and deal with whatever comes up depending on the risk rating. Currently waiting for the Operational Inspection report made in January (before payment is made).

2 Adverts on facebook- further checks to be made. I have contacted a group of clerks, some of whom say that charging for advertisers may have vat implications, others advise to avoid.

3 Cemetery

Information sign has been ordered.

4 Electric charging point at village hall or the community park- I am meeting with a company representative at the community park to discuss further.

5 Active Holidays for Kids- The application has been successful and the 3 weeks have been booked with the school. I have informed Littlegates by email.

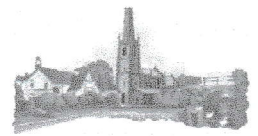
6 Correspondence with the school regarding use of muga and the car park- JF and CC met Michael Rickard from LCC about car park useage. A letter has also been sent to Mr Wells-head teacher, regarding making a contribution to the use of the muga. We have also been seeking a meeting with the head teacher and I have suggested a meeting is held when the school returns from the Easter holidays towards the end of April. Councillors have seen the last message received from the head teacher and my response. At the time of writing this report there has been no further proposal from the school. The Chair and I have agreed that the matter should be subject to a full discussion by the Council to decide our next steps. Accordingly this matter will be discussed as a separate item on the agenda with the public excluded for that item.

7 Vacancy on the Council- the vacancy has been advertised for co-option and to date I have not received any correspondence from interested persons.

8 Platinum jubilee celebrations- Two community grants were received in 2020 (£500 and £300) and there is an underspend on these of £124.

9 Litter at the park w/e 27th March- there was a huge amount of litter left on the field, I contacted the football club to see if they were responsible.

10 Homes for Ukraine- there is currently a campaign to make the rectory available for a Ukrainian family or families. Discussions with the diocese are ongoing and a facebook page has been set up to enable to make one off donations/regular contributions to enable a family to live at the rectory which is shortly being vacated.



11 Community Park website.

The phone for people to make bookings at the community park- the current number can be added to an existing account (say mine) and this is £10 per month. In this instance I would pay the £10 each month and then be reimbursed by the PC- I am with EE. The other way is to have the account in the name of the PC (2 business proofs required to set up), unlimited calls and texts- £11 per month by DD. I am not sure if the phone line is required but open to discussion on this.

The email address costs £60 a year and is due June 2022.

The web site domain costs £12 approx and is due June 2022

The web site hosting costs £122 approx. And is due June 2022

The booking system costs £360 approx and is due for renewal 1st April!

12 Planning application for the pavilion has been submitted and paid for -£462 but is not yet validated. The reference no is S22/0411. 26/3/22.

13. *leak @ park, has connection been made.*

C Clarke- April 2022

COMMUNITY PARK

1. Changing Rooms

Work continues on completing the funding bid to the Football Foundation. The bid requires a substantial amount of evidence, not only about the need for the changing rooms, but to demonstrate that the need is sustainable – that the Community Park is well managed and supported, and that there will continue to be income from users to ensure the Park itself remains active. Once we know whether we have been successful and the amount of grant offered, the Parish Council will be able to decide how to meet the balance of costs.

Costs in addition to the supply of the changing rooms will include laying support “pads” for the building and adjustments to the water supply and waste pipes, and to electricity supply. Councillor Flinders is obtaining costs to install photovoltaic panels on the building roof and will update verbally. Adding panels to the roof will require some strengthening of the roof costed at £2500. All associated costs will be included in the funding application.

2. Sports Field

As part of the funding application, the Foundation has required the completion of a technical Pitch inspection. The inspection has been completed and the results forwarded to a technical team who will advise on a maintenance regime. In the meantime, the pitch surface during February and March has been waterlogged. The drains have been found to be running freely, and the advice from the company that installed the pitch is that two measures are needed that will assist water to penetrate the soil over the drainage channels – fertilising the grass and deep spiking, both of which will encourage healthy grass growth. Both these measures are likely to be recommended in the Pitch Advisers report, but need to be carried out during the spring. Our grounds maintenance contractor has quoted: £400 for applying fertiliser and £300 for deep spiking (excl VAT).

For the future, investing in our amenities is aimed at encouraging income from lettings, which will in turn be used to maintain the facilities. The grounds maintenance contract is due to be relet later this year to start in March 2023. The Pitch Inspection report will inform us of what changes we will need to make to the technical specifications on which tenders will be invited.

3. Cricket

During the last two seasons cricket has not been played in Claypole while the cricket square was replaced and re-established. For this reason a letting fee was not determined alongside other fees.

There are two Cricket Clubs that are based in Claypole - Claypole CC and Beckingham CC. Any fee should reflect that the cricket club themselves maintain the cricket square and do their own line-marking, but would be based on use of the field and changing rooms only. Claypole CC play in a Saturday league and will have ten home matches a season; Beckingham play in a Wednesday evening league and will have five home matches.

In the current season, using the temporary changing rooms, our fee to the football club is £450, and it is acknowledged that should we have the new changing rooms then the fee for the next season will be higher. Fees to cricket should be proportional. It is proposed that for the 2022 season fees should be set at £200 to Claypole Cricket Club and £100 to Beckingham Cricket Club, again with the understanding that with new changing rooms the fees will increase substantially for the 2023 season.

4. MUGA

Our efforts to find volunteers to instal or remove tennis nets continue to fail. Currently, the 5 aside tennis club that plays on a Tuesday take down the nets for their game and then reinstall them so that the nets are in place for use by the Caunton Tennis Academy on Thursday evenings. Unfortunately this means that the default position is that tennis nets are normally in place, and inhibit free use at other times for those who want to turn up and play other sports. With Claypole Cricket Club commencing its youth sessions on the MUGA on Friday evenings, the tennis nets need to be removed immediately after the Academy Tennis sessions and the "post socket caps" put in place.

While installing and removing the tennis nets and posts is relatively easy, access to the container where the nets and socket caps are stored can be very difficult. Getting others to do this work also means distributing lock keys to more people which could undermine the security of other items stored in the container.

A part solution to this problem would be to purchase a suitable outdoor storage box of sufficient size to allow the nets and posts to be easily and safely stored. Removal requires each net to be rolled with its two posts, and then mounted on a sack trolley. A suitable storage box would be one that allows the trolley to be wheeled in and out of the "box". The box would need to be lockable and sturdy, with a sloping roof to deter children from climbing on to it. The box could be stored outside the entrance to the MUGA and fastened securely to the railings. Various boxes are available. With this alternative solution to storing the tennis nets, it would be reasonable, until we can provide this service ourselves, to ask the Tennis Academy to remove the nets when they have finished playing.

5. Advertising & Promoting Use

Reference has been made above to the need to promote use of the Community Park in order to increase income and improve the affordability of its maintenance. There has been no active promotion of the Community Park since before the MUGA was completed, with the Covid pandemic impacting heavily on our plans.

Councillor Sargeant has kindly undertaken to review and advance our plans for advertising at the Park and will report separately.

A proposal to produce a household leaflet promoting the park, describing the amenities and future plans was discussed some time ago but not advanced because of the pandemic. With Spring approaching it would be helpful to promote at least the new MUGA within the community. A first and simple step would be to place a prominent notice in the parish newsletter, for example:

Need to blow the cobwebs away?

Claypole MUGA was completed during lockdown and provides facilities for 5 aside football, netball and tennis, together with a practice basketball hoop, and space for other sports.

Open 7 days a week, daytime and evenings, with floodlights if needed, it's easy and inexpensive to book. Hourly slots can be booked at <https://www.claypolecommunitypark.org/booking>

Claypole residents receive 50% reduction, making it just £7.50 an hour. Book at least 24 hours in advance and the MUGA will be ready for you.

Recommendations:

- 1 To approve the application of fertiliser to the new football pitch only at a cost of £400 (+vat)
- 2 To approve deep spiking of the new football pitch at the cost of £300 (+vat)
- 3 To agree lettings fees for cricket in the 2022 season at £200 and £100 respectively to the Claypole and Beckingham cricket clubs
- 4 To agree the purchase and installation of a storage box for tennis posts up to the cost of £250 including lock and signage.
- 5 To agree to the promotion of the MUGA as described in the report