



Claypole Parish Council

Minutes of the meeting held on Wednesday 7th October at 7.00pm remotely via 'Teams' due to the coronavirus pandemic.

20/100	<p>Present John Briggs (JB) left at 7.30 due to poor sound quality, John Freeman (JF, Vice Chair), Stephen Jarman (SJ), Martin Round (MR), Claire Simmonds (CS, Chair), Mark Sweet (MS), County Councillor Alexander Maughan and District Councillor Paul Wood also attended together with the clerk. There were no members of the public in attendance.</p>	
20/101	<p>Welcome The Chairperson welcomed all to the meeting and advised that consideration had been given to holding a 'hybrid' meeting but it was felt that with the need for the hall to be well ventilated, there would be no heating and a distraction with noise from vehicles. There was also uncertainty about future government guidelines. It was therefore likely that meetings would continue via a suitable media platform for the foreseeable future. The meeting had been advertised in the usual way and members of the public had been invited to contact the clerk for logging on details or they could access the meeting via the parish council web site.</p>	
20/102	<p>Apologies and Reasons for Absence Apologies had been received from Councillor Bignell. Councillors Halstead and Furey were absent.</p>	
20/103	<p>Declarations of Interest Councillor Simmonds had declared a personal interest in the planning application S20/1362. This had been circulated to councillors in between meetings for comments to meet the deadline set by SKDC (2nd October).</p>	
20/104	<p>Notes of the last Parish Council Meeting The notes of the meeting held on 2nd September were accepted as a true and accurate record, proposed by JF, seconded by MR and accepted unanimously. These will be signed by the chairperson at a later date in line with pandemic restrictions.</p>	
20/105	<p>Clerk's and Councillors' Reports The clerk submitted her report prior to the meeting to all councillors. Main points:</p>	
20/105-1	Noticeboard at cemetery- PF has sent a suggestion of notices to attach to gates. These had been circulated, three quotations to be obtained.	Clerk
20/105-2	Advertising in the defibrillator box- clerk to contact Doncaster butchers.	Clerk
20/105-3	Policies- Grants and Loans policy - adopted unanimously, Safeguarding policy requires updating in line with current legislation- model policy to be passed to the clerk, Complaints policy requires additional wording at the beginning-JF to supply.	Clerk
20/105-4	Risk Assessment policies- for the common land, the community park and the cemetery and garden of remembrance had been circulated for comments.	



20/105-5	Active Holidays for Kids- clerk had been advised that funding for this had been withdrawn.	
20/105-6	Common Land- three quotes have been obtained for replacing the wooden slats in the benches and seats. District Councillor Paul Wood to chase SKDC about emptying the bin on this land. The Insurance Company requires a formal risk assessment if this area is going to be open to the public.	Clerk
20/105-7	Doddington Lane- resident had commented about state of verges near the trees which were planted. Photos will be sent to councillors for comments. Cllr Simmonds had not submitted a report but mentioned:	Clerk
20/105-8	There had been instances of bad language at the community park during adult football matches and a complaint from a member of the public. The terms and conditions of hire highlight that bad language will not be tolerated. The community park manager will remind the football coaches.	
20/105-9	Parking issues on School/Rectory Lane had been raised prior to the parking on the glebe land being available.	
20/106	To receive County Councillor and District Councillor Reports District Cllr Paul Wood-	
20/106-1	A corporate plan has been approved for the next three years.	
20/106-2	A consultants report is being prepared to restructure the planning departments	
20/106-3	County Cllr Alexander Maughan	
20/106-4	The government papers about proposals for devolution are currently on hold.	
20/106-5	Completion is expected on the Grantham bypass within the next three years with phase two commencing next autumn.	
20/106-6	Any home-school transport issues should be raised with Cllr Maughan, recently an extra bus has been made available from Foston.	
20/106-7	Cllr Furey is representing the council on the TEAMS meeting regarding highway issues with Highways England.	
20/106-8	Traffic Regulations Order- revised plans for public consultation should go out within the next two months.	
20/106-9	Flood Report- S19 Cllr Maughan is chasing.	
20/107	Claypole Community Park Cllr Freeman had not submitted a report prior to the meeting as there were no major decisions to be made.	
20/107-1	The park and MUGA has a number of teams booked for regular use which is welcomed, tennis will commence in November.	
20/107-2	There has been a problem with litter, this is now being addressed.	
20/107-3	Car parking is being managed efficiently, the glebe providing extra parking for seven vehicles.	
20/107-4	The resurfacing and marking of the MUGA has been sub-contracted out, weather permitting this will be done on 15 th October, but if too wet Pugh-Lewis will place a temporary one over the existing and put new lines down.	
20/107-5	Handle will be re-positioned to the inside of the gate	
20/107-6	JF had met with Martyn Wells to finalise details about the shower installation in October half term.	



20/107-7	The job description for Mr Chris Simmonds -Community Park Manager was agreed. A gratuity payment had been offered to Chris which he had declined to take and grateful thanks were expressed for this.	
20/107-8	A small amount of top soil approx. £20 is required.	
20/108	Village Hall The hall remains closed due to the coronavirus pandemic. Risk assessments are being prepared to open the hall in a covid secure manner and bookings are being taken for future events.	
20/109	Cemetery A risk assessment for the cemetery and garden of remembrance is to be circulated to councillors.	Clerk
20/110	ROSPA Reports EKM Ltd (Horncastle) will be contacted and a copy of the two reports will be sent to him. Clerk will also contact Jupiter to enquire about costs of repairs/maintenance in the leisure park. Clerk had contacted ROSPA about two pieces of equipment which had been identified as being too close to fencing, still awaiting a response.	
20/111	Policies- Grants and Loans Policy- adopted unanimously Complaints Policy- the definition of a complaint needs rewording, JF to advise clerk. Safeguarding Policy- need updating in line with current legislation- SJ to advise clerk	
20/112	Financial Matters	
20/112-1	It was agreed to pay: a) £200.00-PKF Littlejohn- audit of 2019/20 accounts and statements. b) £1497.50- Freddie Allen- September invoice for grounds maintenance and installation of car park mesh. All payments made by BACS	
20/112-2	a) Receipts and Payments Account to 31 st March 2021 had been circulated prior to the meeting	
20/112-3	It was agreed to donate £300 (until the end of March 2021) towards the production of the newsletter. This will be reviewed but in meantime enquiry will be made as to how advertising revenue can be increased and costs reduced. An offer will be made to advertise advertising space in the newsletter on the council's social media platforms.	
20/113	Planning Matters	
20/113-1	Applications S20/1362- retention of mobile home for use as annex to dwelling-Infield Farm, Doddington Lane. This application had been circulated to Cllrs in between meetings to meet the deadline set by SKDC of 2/10/20. There were no objections.	



20/113-2	<p>Results S20/1240- single storey front and side extension, 7 Barnby Lane-approved 18th September. S20/1277- garage extension to create workshop, 7 Rectory Lane-approved 23rd September S20/1310- open plan steel framed barn- Shire Farm, Shire Lane-formal submission of details not required.</p>	
20/114	<p>Highway and Footpath Matters Nothing further to report.</p>	
20/115	<p>Correspondence Messages on FB had been received about parking issues this evening when football training was being held. Replies will be sent stating that work on the glebe land to provide parking is to commence next week.</p>	
20/116	<p>Chairperson's closing statement Cllr Simmonds thanked all for attending the meeting in this format. It was agreed to consider holding meetings via this platform in line with government guidelines for the future. The meeting closed at 8.50pm</p> <p>Signed.....</p> <p>Chairperson</p> <p>Date.....</p>	