



Claypole Parish Council

Minutes of the meeting held on Wednesday 2nd September 7.00pm remotely via 'Teams' due to the coronavirus pandemic.

20/85	<p>Present John Briggs (JB), John Freeman (JF), Jaqy Harrington- Halstead (JHH), Paddy Furey (PF), Martin Round (MR), Claire Simmonds (CS, Chair), Mark Sweet (MS), County Councillor Alexander Maughan, also attended together with the clerk. There were two members of the public in attendance.</p>	
20/86	<p>Welcome The Chairperson welcomed all to the meeting and advised that for the foreseeable future meetings would be held via a suitable social media platform due to the coronavirus. The meeting had been advertised in the usual way and members of the public had been invited to contact the clerk for logging on details.</p>	
20/87	<p>Apologies and Reasons for Absence Apologies had been received from Councillor Jarman. Cllr Bignell was absent as was District Councillor Paul Wood, possibly due to difficulties accessing the media platform.</p>	
20/88	<p>Declarations of Interest Cllr Sweet had declared a personal interest in the planning application S20/1277. This had been circulated to cllrs in between meetings for comments to meet the deadline set by SKDC.</p>	
20/89	<p>Notes of the last Parish Council Meeting The notes of the meeting held on 1st July were accepted as a true and accurate record, proposed by PF, seconded by JHH, accepted unanimously. These will be signed by the chairperson at a later date in line with pandemic restrictions.</p>	
20/90	<p>Clerk's and Councillors' Reports The clerk submitted her report prior to the meeting to all councillors. Main points:</p>	
20/90-1	Invoice from Anglian Water for the community park- Still sorting this out	
20/90-2	Noticeboard at cemetery- PF has sent a suggestion of notices to attach to gates.	Clerk
20/90-3	Advertising in the defib box- Five Bells are not currently interested. This leaves Doncaster butchers and possibly DB Cars and David Bignell.	Clerk
20/90-4	Policies- clerk will put the Financial Policy risk assessment back on the web site pending a further decision.	Clerk
20/90-5	Grants and Loans, Safeguarding and Complaints policies to be adopted at the next meeting.	
20/90-6	Risk Assessment policies- for the common land, the community park and the cemetery and garden of remembrance to be circulated for comments.	
20/90-7	Active Holidays for Kids- this is for 3 weeks (next year) and can be split into one week at Easter and two in Summer. Indoor and outdoor space is	Clerk



20/90-8	required. Hiring charges for village hall have been received, waiting to hear from the school regarding their charges.	Clerk
20/90-9	Common Land- three quotes have been obtained for replacing the wooden slats in the benches and seats. Still waiting to hear from SKDC about emptying the bin on this land. The Insurance Company requires a formal risk assessment if this area is going to be open to the public. Leisure Park- enquiries have been made to LCC about hire charges for the changing rooms/toilets for the football clubs.	
20/91	To receive County Councillor and District Councillor Reports	
	County Cllr Maughan-	
20/91-1	The government is currently releasing papers about proposals for devolution.	
20/91-2	Traffic Regulation Order (TRO)- School Lane and Rectory Lane- waiting for further update	
20/91-3	Drainage works on Main Street- expected to commence early December.	
20/91-4	Resurfacing of Doddington Lane scheduled for September- resurfacing at Dry Doddington, patching nearer to Claypole is scheduled.	
20/91-5	Flood Report- S19- this is not yet completed, an executive summary will be offered.	
20/91-6	Overgrown grass verge adjacent to 132 Main Street- should be cut in the next round of scheduled cuts towards the end of this month.	
20/92	Claypole Community Park	
	Cllr Freeman had submitted his report prior to the meeting to all Cllrs.	
	Main points:	
20/92-1	The working group to advise on the future direction of the community park had met on two occasions, Covid 19 safety guidelines had been observed. Matters covered included charging, oversight and administration and future investment.	
20/92-2	Mr Chris Simmonds has volunteered to act as Community Park Manager (unpaid). Chris will report to the parish council through Cllr Freeman. A very comprehensive report had been produced by Chris including market research and his recommendations were discussed by the working group before reaching its own conclusions.	
20/92-3	Recommendations in Cllr Freemans report covered charging, the website, marketing and promotions, advertising, logistics, future developments and progress on works.	
20/92-4	Charging- the school will be offered up to 20 hours free use a week. A timetable of days and times covering the 20 hours would be helpful.	
20/92-5	Progress on works to MUGA- there have been a few delays on the delivery of fencing panels. The showers will be installed during September.	
20/92-6	Users- there are currently 2 football clubs, one 5 a side, tennis club, netball club and a radio controlled car club interested in using the facilities.	
20/92-7	The report and its recommendations with the change to the school hours being noted were accepted unanimously.	
	The following charges were approved:	
20/92-8	Ongoing cost of £5 for the community park mobile number.	
	Ongoing cost of £25 per month for the Timify Premium booking system	



20/92-9 20/92-10	<p>The purchase of a wall mounted waste bin at circa £20. Signage costs of £135. Community leaflet cost of £10. Working group to plan 2021 event to be established Schedule of future developments was noted.</p>	
20/93 20/93-1	<p>Village Hall The hall remains closed due to the coronavirus pandemic. Risk assessments are being prepared to open the hall in a covid secure manner and bookings are being taken for future events.</p>	
20/94 20/94-1	<p>Cemetery A risk assessment for the cemetery and garden of remembrance is to be circulated to cllrs.</p>	Clerk
20/95 20/95-1 20/95-2 20/95-3 20/95-4	<p>Financial Matters It was agreed to pay: a) £51.00- Wix.com- Claypole Community Park website b) £1362.00- Ultimate One Ltd- materials for glebe land car park c) £997.50- Freddie Allen- July invoice for grounds maintenance Invoices a-c already authorised and paid. d) £75.50- ROSPA- inspection of play area e) £103.50-ROSPA- inspection of community park f) £485.44- C Clarke- salary and expenses July- September g) £997.50- Freddie Allen- August invoice for grounds maintenance- All payments made by BACS a) Receipts and Payments Account to 31st March 2021 had been circulated prior to the meeting A request of £600 annually towards the production of the parish newsletter had been received. It was agreed to request further financial information for the next meeting.</p>	
20/96 20/96-1 20/96-2	<p>Planning Matters Applications S20/1240-single storey front and side extension- 7 Barnby Lane- no objections S20/1277-garage extension to create workshop-7 Rectory Lane-no objections. Both applications had been circulated to Cllrs in between meetings to meet the deadline set by SKDC. S20/1310-open plan steel framed barn- Shire farm, Shire Lane- no objections Results S19/0735- drive thru coffee shop- Toll Bar Road, Marston-approved 5th August. S20/0718-change of use of existing paddock to garden, Hill View, Stubton Rd-approved 25th August S19/0951- 78 dwellings off Doddington Lane by Larkfleet Housing-</p>	



	application withdrawn 15 th July.	
20/97 20/97-1	<p>Highway and Footpath Matters</p> <p>LCC- Andrew Savage has been made aware that livestock is being allowed to roam on a public footpath down Welfen Lane and users have been intimidated.</p>	
20/98	<p>Correspondence</p> <p>Messages on FB had been received about parking issues this evening when football training was being held. Replies will be sent stating that work on the glebe land to provide parking is to commence next week.</p>	
20/99	<p>Chairperson's closing statement</p> <p>Cllr Simmonds thanked all for attending the meeting in this format. It was agreed to consider holding a hybrid meeting in line with government guidelines in October. CS, PF and the clerk will liaise.</p> <p>The meeting closed at 9.00pm</p> <p>Signed.....</p> <p>Chairperson</p> <p>Date.....</p>	